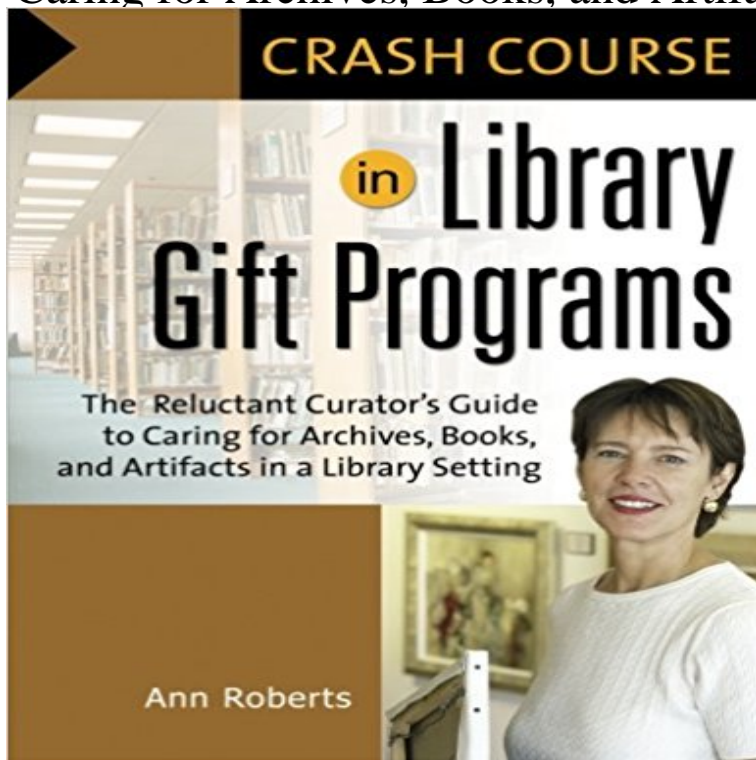


# Crash Course in Library Gift Programs: The Reluctant Curators Guide to Caring for Archives, Books, and Artifacts in a Library Setting



What do you do when you are offered any number of gifts including but not limited to artifacts, letters, historical documents, collections of pictures, postcards, arrowheads? This book helps you reject such offers (keeping the prospective donor happy) or add and maintain these in your collection so that they are useful and used. Since archival materials are not considered as the usual circulation materials, how and when to loan them is another question answered. You may also be able to get volunteers to help you at every step along the way when you are acquiring and restoring gifts. Many librarians are recipients of a variety of gifts from members of the community. How to accept or reject these donations is a continuing problem for persons who work in public libraries and will be even more of a question when the librarian has little formal training in archival or preservation work.

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